

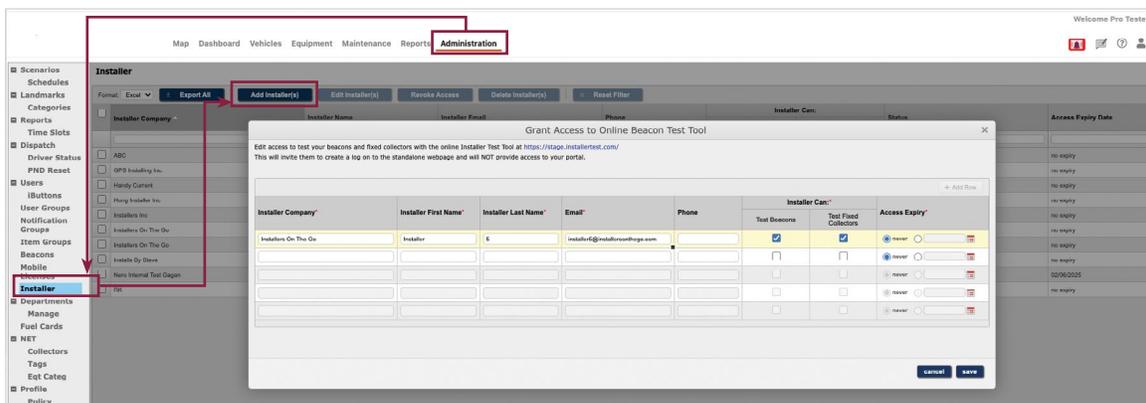
Test Installations On Your Own

1. System Administrators can now provide installers with access to a separate, independent test tool for beacon installation. The invited installers will not have access to your portal, and is therefore ideal for third party installers. You will invite Installers to access the test tool on any internet-enabled mobile device or computer at <https://installertest.com>.
2. The tool allows Installers to test the functionality of the beacon immediately after it has been installed in the vehicle. All tests and activities will be audited and available in the Beacon Notes.

How to Provide Access to Installers?

From the Portal, you can control who can use the installer test tool to run your Beacon testing suite. To provide access to Installers, follow these steps:

1. Login to your portal.
2. Go to the “Administration” tab, and navigate to “Installer” on the left menu.
3. Click on the “Add Installer(s)” button at the top.



4. A pop-up window will appear where you can add the information for one or more installers:

- Company name
- First name
- Last name
- Email address
- Phone number (optional)

5. In the column “Installer can,” select the options you are enabling the installers for:

- Fixed collector
- Beacons

Note: If you want the installer to perform tests in both, select both options.

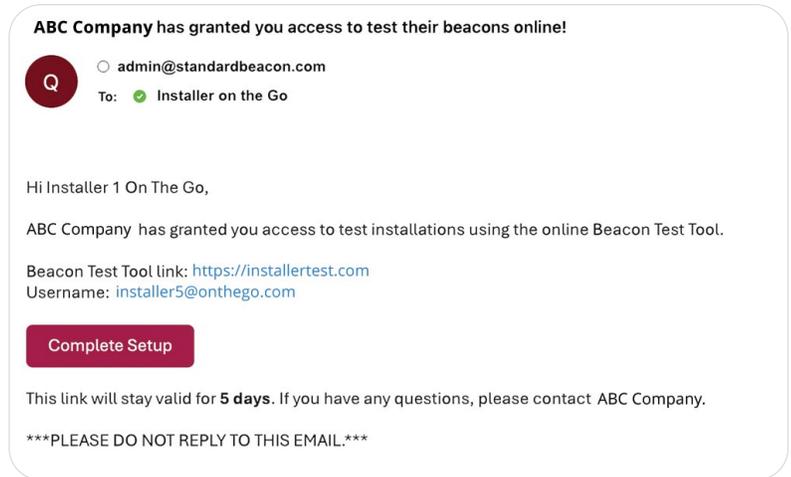
6. Set how long each Installer has access to the tool:

- a) Specify a date from the calendar picker for which the access will expire
- b) Choose “never” if you don’t want the access to expire

Note: You can always change the expiry date, revoke access, grant access to one that has expired, and change to and from “never” expire.

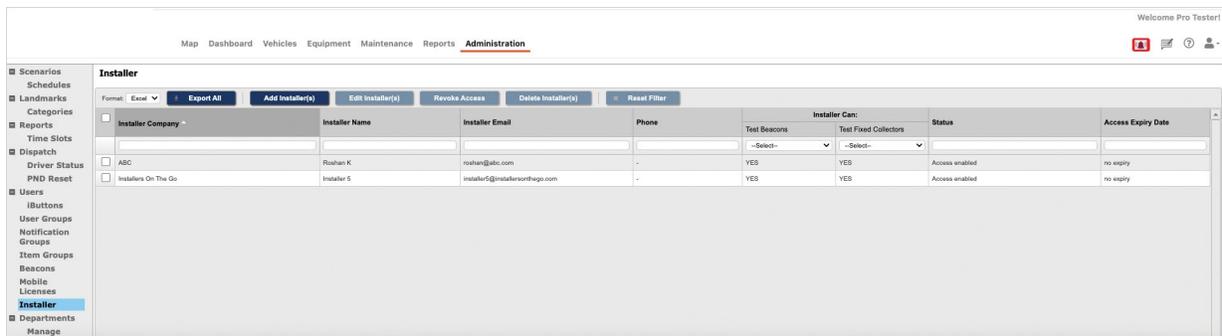
How to Invite Installers to Test

7. Click "Save" to send the invite to the Installer's email.
8. Installers will receive an email to create their password and gain access to the tool. This invitation is valid for the next five days. If the time window has passed, you need to delete the installer and add it again to send a new invitation.



Installer Status

On the main Installer screen, you will see a summary of the Installers your organization has invited and their current status to <https://installertest.com>. This is a separate website and provides no access to your portal.



Invitation sent (valid until: <date>)	You have sent an email to the Installer to setup their credentials in Installertest.com. The invitation is active for the next five days. If the invitation expires, you will need to delete the Installer and invite them again.
Access enabled:	Installer received your invite and completed setup. They can now login and test any of your beacons at https://installertest.com .
Expired:	Installer access has expired either <ul style="list-style-type: none"> • The expiry date has passed, or • Access was manually revoked If Expired, the Installer can no longer access your beacons on the installer test tool. To enable access again, check the box next to the Installer name(s) and select "Edit Installer(s)" button.

You can do the following actions for an Installer:

- **Edit:** You can edit all the Installer's information except the email. If the email is incorrect, you will need to delete the installer and add it again with the correct information.
- **Revoke Access:** Revoking access will immediately prevent the installer from using the installer test tool, but the installer will still appear in the Installers list with an "Expired" status.
- **Delete Installer(s):** If you no longer need an installer in your records, you can delete them from the list.

The Installer's actions from the Test Tool are audited and tracked. Any test the Installer has completed can be viewed in the portal in the Vehicles tab under Beacon Notes.

The installer will be able to see the test results themselves within the test tool and can email a copy to themselves. See the Test Tool Guide for more details.